



Statewide Telecommunications and Network Division

NOTICE of CALNET TRANSITION FORUM

SPECIAL ATR BULLETIN 2006-03

August 16, 2006

CALNET Transition Forum – General Information

- The purpose of this first Transition Forum is to provide information to CALNET customers about CALNET transition activities and requirements, and to begin transition planning.
- The Department of Technology Services (DTS) and the Department of General Services Procurement Division are currently working through the final stages of the CALNET II RFP.
- The CALNET II Master Services Agreements (MSAs) are expected to be awarded in November 2006. These MSAs will replace all of the services that agencies now get through the CALNET I MSA and will provide new services not now available.
- Since the process to award CALNET II has not been completed, it is not yet known who the new contractors will be. But regardless of who the winning contractor(s) are, there will be a transition of services after CALNET II award.
- Planning for the transition of services from CALNET I needs to start now to minimize potential service disruptions, and so that agencies who will be using CALNET II services get the maximum financial and technical benefit of the new MSAs by being ready.
- The CALNET I contractors (AT&T and Verizon Business) will be in attendance to answer questions regarding their role in transitioning services from the CALNET I MSA.

Who Should Attend?

- Any State or local government agency currently using CALNET services should have representation at the Transition Forums.

- Includes: Directors, CIOs, Chief Agency Telecommunications Representative/Agency Telecommunications Representatives (CATR/ATRs), accounting staff and any other staff that will need to be involved or who are interested in the transition process.

When and Where is the Forum?

Date: September 12, 2006
Time: 1:30 p.m. - 3:30 p.m.
Location: 1500 Capitol Mall (East End), DHS Auditorium
 Sacramento, CA 95814

You may also participate via audio conference and/or net conference using the following information:

Audio Conference 800#: 888-391-3141
Passcode: TRANSITION

Net Conference URL: <https://e-meetings.mci.com/nc/join/>
Conference Number: PA9850999

(You can join the event directly at: <https://e-meetings.mci.com/nc/join.php?i=PA9850999&p=TRANSITION&t=c>)

If you are unable to attend, an audio recording will be available after the Forum at the following internet location:

<https://e-meetings.mci.com/nc/join.php?i=PA9850999&p=TRANSITION&t=r>

Microsoft Office Live Meeting software is required to view the Net Conference. Participants are encouraged to verify that they can view the Net Conference portion of the presentation, prior to the event. Please go to:

<http://e-meetings.mci.com/netconferencing/lm2005/index.php>

Follow the steps to verify your PC is properly set up to view the Net Conference, or to download the software.

How do I register?

- RSVP to DTS to ensure sufficient seating and audio conference capacity, by calling (916) 657-9974, or by completing and forwarding the attached form no later than **September 5, 2006.**
- Agencies participating by audio conference should consider minimizing the number of audio connections by listening to the conference in groups.

What will be covered in the Forum?

- Brief overview and status of the CALNET II RFP
- Description of the overall transition process
- CALNET customer's roles and responsibilities for transition
- DTS roles and responsibilities for transition
- CALNET I Contractor's roles and responsibilities for transition
- Information to help prepare Agency Transition Plans, including:
 - name Transition Coordinator(s)
 - identify the best and worst times for their department or agency to transition
 - identify priority services or issues that DTS needs to be aware of
- The Transition Plan Template to assist agencies in capturing all pertinent information will be distributed and discussed
- Agencies will have an opportunity to ask questions about the transition process
- All questions/answers and information from the conference will be posted on the "What's New" homepage at www.dts.ca.gov/stnd

What Else Do I Need To Do?

- Update your Agency CATR/ATR information (if needed) as soon as possible to help assure you receive the latest updates and information regarding the CALNET transition, and so that you have an authorized representative to order services.
- CATR/ATR designation forms are located on the DTS Statewide Telecommunications & Network Division (STND) Homepage under Customer Resources, CATR/ATR Information, Designation Form and Instructions, at www.dts.ca.gov/stnd or contact a DTS Telecommunications Consultant at (916) 657-9974 for assistance.

Will There Be Additional Forums?

- The DTS will hold a series of CALNET Transition Forums to assist you in planning, preparing, and implementing transition activities. As we get additional information regarding the overall CALNET Transition, we will set additional dates.
- The DTS will release a bulletin at least three to four weeks before the next Transition Forum (currently not scheduled). The DTS will also release a bulletin when the CALNET II MSAs are awarded.

Where Can I Go For More Information?

If you would like additional information about the CALNET II RFP, please visit and subscribe to our CALNET II Homepage at: <http://www.dts.ca.gov/stnd/calnet-II/calnetII.asp?key=213>.

We also recommend that agencies subscribe to the Statewide Telecommunications and Network Division (STND) "What's New" homepage to automatically receive future ATR Bulletins and updates regarding the CALNET II Transition. "What's New" is located on the STND Homepage at www.dts.ca.gov/stdn/.

If you have any questions regarding this ATR Bulletin, please contact the DTS at (916) 657-9974 and ask to speak to a telecommunications consultant.

A handwritten signature in black ink, reading "Sandra Bierer". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

SANDRA BIERER, Deputy Director
Statewide Telecommunications and Network Division

Attachment: [CALNET Transition Forum Attendance Form](#)



CALNET TRANSITION FORUM ATTENDANCE FORM

Department Name: _____

Contact Name: _____

Contact Number: _____

Contact Email: _____

Number of Attendees:

In person: _____

Audio Conference: _____

Web Conference: _____

You may submit the above information by one of the following:

Email to: Lawrence Ramirez at lawrence.ramirez@dts.ca.gov

Fax to: Telecommunications Policy and Resource Unit at (916) 657-9326

Phone: Telecommunications Consultants at (916) 657-9974